



**King Township Public Library Board Meeting  
MINUTES – January 21<sup>st</sup>, 2020  
Nobleton Library Branch**

**Board Present:** Michael Presta, Aleisha Richards, Councillor Jordan Cescolini, Phyllis Vernon, Irene deGeus  
**Staff Present:** Rona O'Banion (CEO), Adele Reid, Kelley England, Kate Gibson, Domenica Lollo  
**Regrets:** Councillor David Boyd  
**Guests:** DeAnna Murphy (The Office Shop)

**1. Call to Order**

Chair Michael Presta called the meeting to order at 6:11 p.m.

**2. Agenda**

**2.1 Approval of the Agenda**

**Motion 2020-01-01: Agenda**

*Moved by Aleisha Richards, seconded by Phyllis Vernon, that the agenda be approved. Carried.*

**2.2 Declarations of conflict of interest**

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**2.3 Approval of the minutes from December 17<sup>th</sup>, 2019**

**Motion 2020-01-02: Minutes from December 17<sup>th</sup>, 2019**

*Moved by Aleisha Richards, seconded by Phyllis Vernon, that the minutes be received and approved as presented. Carried.*

**3. Business Arising from the Minutes**

**3.1 Update on the 2020 Budget Process**

The CEO informed the Board that the 2020 Budget was tabled at the council meeting occurring on January 13, 2020. There were no specific questions or concerns directed at the library. Council is scheduled to approve the budget at the January 27, 2020 meeting.

**3.2 Update on Strategic Planning**

The CEO updated the Board on the development of the public consultation survey. The process has been delayed due to technical issues related to the complexity of the survey on the *SpeaKing* platform. Teresa Veenstra, the facilitator, continues to work with the vendor in order to ensure that the tool is useful and meaningful.

In addition, we plan to discuss and distribute the staff survey pertaining to the Boards strategic planning during the staff meeting occurring on January 23, 2020. Again, some fine-tuning of the final version of this survey was conducted in order to create a survey that was both comprehensive and relatable for staff.

### **3.3 Brainstorming: Vision, Mission & Value Statements**

The Board elected to defer the brainstorming exercise related to the strategic plan Mission, Vision and Value Statements to the next meeting.

#### **Motion 2020-01-03: Postpone discussion/brainstorming of Vision, Mission & Value Statements**

*Moved by Jordan Cescolini, seconded by Irene deGues, that the brainstorming session related to the KTPL Strategic Plan's Vision, Mission and Value Statements be deferred to the next Board meeting. Carried.*

## **4. Correspondence**

**4.1** Received from Osin Foundation Re: Annual Donation

**4.2** Sent to Osin Foundation Re: Donation Acknowledgement

## **5. Finance Reports**

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## **6. Policy Review & Development**

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## **7. Staff Reports**

### **7.1 Programming, Community Engagement & Marketing Report**

Phyllis Vernon asked whether or not the 3D printer filament was recyclable. Kelley England to investigate and report back to the Board.

### **7.2 Administrative & Branch Services Report**

#### **Motion 2020-01-04: Receipt of Reports – January 2020**

*Moved by Aleisha Richards, seconded by Irene deGeus, that the Board receive all staff reports as presented for January 2020. Carried.*

## **8. New Business**

### **8.1 CEO Report: Amendments to the *Public Libraries Act* and Resulting Implications**

The CEO updated the Board on the recent proposed amendments made to the *Public Libraries Act* (PLA), as part of Bill 132 *Better for People, Smarter for Business Act, 2019* (Omnibus red tape/burden reduction bill).

The PLA is expected to receive two amendments: the first amendment would give permanent residents, in addition to Canadian citizens, the opportunity to serve as public library board members. This will better serve communities overall with increased diversity and inclusion, and by responding to the evolving needs of our community.

The second amendment would reduce the minimum number of meetings a public library board is required to hold each year. Bill 132 proposes to reduce the minimum number of meetings to 7 per year, from the current 10.

KTPL Board has decided to maintain the 10 meetings scheduled for 2020, and will revisit this amendment again in 2021. We will align our policy documents to reflect these pending legislative changes. The policy will be tabled at the next Board meeting.

**Motion 2020-01-05: Receipt of CEO Report – January 2020**

*Moved by Jordan Cescolini, seconded by Aleisha Richards, that the Board receive the CEO Report as presented for January 2020. Carried.*

9. **Adjournment**

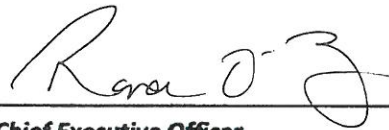
**Motion 2020-01-06: Adjournment**

*Moved by Aleisha Richards, seconded by Jordan Cescolini, that the meeting be adjourned. Carried.*

The meeting adjourned at 7:45 p.m.



Chair



Chief Executive Officer

June 12, 2020

Date